

BY-LAWS FOR THE STREETSBORO ALUMNI ASSOCIATION

1. **NAME** - - The name of this organization shall be STREETSBORO ALUMNI ASSOCIATION, a not-for-profit organization.
2. **PURPOSE** - - The purpose of this organization shall be to provide an opportunity for fellowship of the Alumni of Streetsboro High School, and to maintain an awareness of community and school needs in Streetsboro, and when possible or advisable, to make some contribution thereto with the approval of the membership of this organization.
3. **MEMBERSHIP** - - Membership in this organization shall consist of any graduates of Streetsboro High School and Streetsboro students graduating from other high schools when there was no high school in Streetsboro. Streetsboro High School students may become associate members of the Association upon the payment of dues or commitment to service upon one or more standing committees of the Association. Teachers and administrators of Streetsboro Schools may become associate members of the Association upon the payment of dues. Citizens of Streetsboro may become associate members of the Association upon the payment of dues. Associate members may attend open meetings and take part in discussion but shall not vote, make motions or hold office.
4. **DUES** - - Annual dues for Streetsboro High School Graduates will be \$5.00, and a Lifetime Membership is \$25.00. Annual dues for Streetsboro High School Students (associate membership) will be \$1.00; provided, however, that the Association will waive said fee in each year the associate member serves upon one or more standing committees of the Association. Annual associate dues for teachers and administrators will be \$5.00, and a lifetime associate membership is \$25.00. Annual associate dues for citizens of Streetsboro will be \$5.00 and a lifetime associate membership is \$25.00. Lifetime membership dues are waived for any graduates of Streetsboro High School and students graduating from other high schools when there was no high school in Streetsboro prior to 1964. Our fiscal year is from July 1 to June 30.
5. **OFFICERS** - - Officers shall be:
 - President
 - Vice President
 - Secretary
 - Treasurer

In the event of a vacancy in any of these offices midterm, such vacancy or vacancies may be filled by the vote of a majority of the Directors remaining in office. All elected officers shall serve for a term of one year beginning the day after the annual meeting of the membership. The President shall appoint all necessary committee Chairpersons and/or committee members in cooperation with the committee Chairperson so appointed.

6. **NOMINATING COMMITTEE** - - This committee shall be comprised of at least three members appointed by the outgoing President and shall be required to report at the Board's last meeting immediately preceding the Annual Meeting of the organization. It shall be the duty of the Nominating Committee to secure the consent of each nominee before placing their name in nomination. The above procedure does not prohibit nominations from the floor at the annual meeting, and the President shall request such nominations from the floor after the presentation of the slate of officers by the Nominating Committee. Election shall be by ballot or voice vote except in the case where there is but one candidate for each office, in which case the candidate, or candidates may be declared elected by the President.

7. MEETINGS - -

- A. Regular Annual Meetings of this organization shall be the last Saturday of June of each year, unless changed by vote of the membership, or at the direction of the Board of Directors in the event of an emergency. The Election of Officers shall be held during the Annual Meeting.
- B. The President may call a meeting, or meetings, of the Board of Directors at his/her discretion in order to handle the business of this organization. In case there is a tie vote among the Board of Directors, and it cannot be resolved, the immediate past president (who is in good standing) will vote the tie breaker. If the immediate past president is not in good standing, the immediate past vice president will decide, then the immediate past treasurer, then the immediate past secretary.
- C. The President shall present a President's Report to members at the Annual Meeting. In it, he/she shall report all significant activities of the Association in the prior year and planned activities for the year ahead.

8. **BOARD OF DIRECTORS - -** The officers of this organization shall comprise the Board of Directors, along with the appointed Committee Chairperson(s) of the Standing Committees. The Board is authorized to transact business for the organization, with the approval of the members present at the annual meeting.

9. DUTIES OF OFFICERS - -

- A. **President and Board Chairperson.** The person serving as President and Board Chairperson shall be chief executive officer of the Association, shall preside over each meeting of the Board, shall prescribe the order of business at each such meeting of the Board, and shall have general supervision over the business of the Association and over the several officers, subject, however, to the control of the Board. He/she may execute all instruments in the name of the Association authorized by the Board, unless otherwise expressly delegated, and shall perform all duties incident to the office of the chief executive.
- B. **Vice President.** The Vice President will perform all duties and exercise all powers of the President when the President is absent or is otherwise unable to act. The Vice President will perform any other duties that may be prescribed by the Board of Directors.
- C. **Secretary.** The Secretary shall:
 - (1) Keep the original Code of Regulations, a book of minutes of all meetings of the Board, and all other corporate records.
 - (2) See that all notices are given in accordance with provisions of the By-Laws or as required by law.
 - (3) In general, perform all duties incident to the office of the Secretary and such other duties as from time to time may be assigned to him/her by the Board.

- D. Treasurer. The Treasurer shall:
- (1) Have custody of, and be responsible for, all funds of the Association, and deposit all such funds in the name of the Association in such financial institutions as selected by the Board.
 - (2) Keep and maintain adequate and correct accounts of the Association's assets, liabilities, and transactions.
 - (3) Render a financial statement of the condition of the finances of the Association whenever required by the Board.
 - (4) Ensure that all money that is deposited into the Streetsboro Alumni Association account with the Streetsboro Educational Foundation cannot be withdrawn after it is deposited except for the purpose of funding the annual student scholarship.
 - (5) Review the checking account (OPERATING BUDGET) balance twice a year (January and July). If the balance is greater than the amount that is needed for operating expenses (approximately \$1,500.00 per year), the treasurer will issue a check to the Streetsboro Educational Foundation and deposit it into the Streetsboro Alumni Association Scholarship Fund.
 - (6) In general, perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the Board.

10. **STANDING COMMITTEES** - - Standing committees shall be as follows:

- A. Membership Committee. It shall be the duty of this committee to inform students and graduates of Streetsboro High School regarding the Association, collect membership dues from among them, and to respond to significant events in the lives of Association members, as dictated by the resources then available and budgeted by the Association for such purpose.
- B. Program Committee. It shall be the duty of this committee to keep members and associate members informed concerning activities of the Association and to coordinate all social affairs of the Association.
- C. Web Administrator. Under direction of the Board of Directors, manages the content, implementation, maintenance, improvement and support of the Association's website; responsible for the day to day maintenance and operation of the website; and coordinates web functions, monitors web activities, incorporates new technologies, and enhances existing website.

11. **AMENDMENT OF BY-LAWS** - - The BY-LAWS can be amended at any annual meeting of the membership, by a simple majority vote of the members present.

12. **POLITICAL ENDORSEMENTS** - - The Streetsboro Alumni Association does not and will not make any political endorsements for any person or any agenda. No member acting in behalf of the Streetsboro Alumni Association can make a political endorsement.

13. **DISSOLUTION** - - Upon DISSOLUTION of the Association, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the Association, dispose of all of the assets of the association exclusively for the purpose of the Association in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purpose as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine.

Amended by vote at Annual Meeting June 16, 1984; June 9, 2001; June 19, 2004; June 30, 2007; June 28, 2008; June 27, 2009, June 30, 2012, June 29, 2013